

# Life Conversion Information Request Form

ReliaStar Life Insurance Company  
 PO Box 20, Minneapolis, Minnesota 55440  
 A member of the ING family of companies

## Instructions

### Employer/Plan Administrator

This form should be completed and furnished to every person who has the conversion right.

### Employee/member/spouse/dependent (person requesting information)

Complete the employee/member/spouse/dependent section and mail to the insurer at the address shown below within 31 days (see your certificate for applicable time period) of the date of termination of group coverage.

### To be completed by Employer/Plan Administrator

Group policyholder or plan name		Policy plan number	Account number	Group Situs
Employee's/Member's name – Last		First	M.I.	Date of birth
Social Security number		Is employee/member disabled? <input type="checkbox"/> Yes <input type="checkbox"/> No		If "Yes", give date of disability
Does policy have waiver provision? <input type="checkbox"/> Yes <input type="checkbox"/> No		Was ownership assigned? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Initial insurance effective date (with ReliaStar)	Employment termination date (if applicable)	Insurance termination date (DO NOT include grace period)		

### Coverage terminating

### Reason for termination

<input type="checkbox"/> Employee/Member Basic Amount ..... \$ _____ Supplemental/Voluntary amount . \$ _____ Other ..... \$ _____ <b>Total amount eligible for conversion \$ _____</b>	<input type="checkbox"/> Termination of employment <input type="checkbox"/> Termination of group policy <input type="checkbox"/> Reduction of coverage <input type="checkbox"/> Retirement <input type="checkbox"/> Loss of Dependent Status <input type="checkbox"/> Disabled <input type="checkbox"/> Death of Employee/Member Spouse name _____ <input type="checkbox"/> Other (specify) _____
<input type="checkbox"/> Dependent spouse Basic Amount ..... \$ _____ Supplemental/Voluntary amount . \$ _____ Other ..... \$ _____ <b>Total amount eligible for conversion \$ _____</b>	
<input type="checkbox"/> Dependent children (each) Basic Amount ..... \$ _____ Supplemental/Voluntary amount . \$ _____ Other ..... \$ _____ <b>Total amount eligible for conversion \$ _____</b>	

This form will be  handed  mailed to employee/member/spouse/dependent \_\_\_\_\_ (date)

Signature (employer/plan administrator)	Title	Company phone number
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**To be completed by employee/member/spouse/dependent** (do not mail this form to insurer unless top portion is completed and signed by Employer/Plan Administrator).

Requestor's name – Last		First	M.I.	Relationship to employee/member	
Home address – Street		City	State	ZIP	
Signature		Date	Home Phone number		

Your Group Insurance Benefits are terminating as indicated above. You may be eligible to convert to an individual life insurance policy by **mailing this form within 31 days (see your certificate for applicable time period) of such termination.**

Please read the Conversion Right in your group certificate to determine your eligibility. **Complete this form and mail without delay.** ReliaStar will send you a description of the conversion plan, premium rates and an application form.

**Important Notice:** This is not an application for conversion of your group life plan coverage. Receipt of this form does not guarantee your eligibility to convert your group coverage.

**IF YOU DO NOT RECEIVE INFORMATION WITHIN 21 DAYS AFTER THE DATE YOU MAILED THIS FORM, PLEASE CALL (800) 955-7736.**

Please mail to:

**ING Employee Benefits  
 Group Conversions, Route 7942  
 PO Box 20**

**Minneapolis, Minnesota 55440-0020**

Do not enclose payment with this form. Send the entire form, when completed, to the above address.

**PREMIUM RATES FOR WHOLE LIFE INSURANCE CONVERSION POLICIES**  
**Rates are based on annual premium per \$1,000 of insurance.**

Age	Rate	Age	Rate	Age	Rate	Age	Rate
0	7.75	25	12.30	50	38.99	75	149.65
1	7.85	26	13.03	51	41.10	76	156.19
2	7.94	27	13.90	52	43.40	77	163.12
3	8.05	28	14.55	53	45.99	78	170.47
4	8.15	29	15.22	54	48.12	79	178.35
5	8.28	30	15.93	55	50.51	80	186.88
6	8.41	31	16.64	56	53.45	81	196.19
7	8.56	32	17.40	57	56.70	82	206.38
8	8.70	33	18.20	58	59.68	83	217.63
9	8.86	34	18.49	59	63.23	84	230.06
10	9.05	35	19.09	60	67.41	85	243.87
11	9.24	36	20.22	61	72.72	86	259.20
12	9.41	37	21.68	62	77.30	87	276.26
13	9.55	38	22.67	63	82.01	88	295.24
14	9.69	39	23.76	64	86.03	89	316.37
15	9.85	40	24.84	65	90.88	90	339.83
16	10.00	41	25.06	66	96.83	91	365.89
17	10.16	42	26.14	67	103.40	92	394.78
18	10.36	43	27.30	68	108.97	93	426.76
19	10.58	44	28.40	69	114.59	94	462.09
20	10.82	45	29.79	70	120.27	95	501.05
21	10.92	46	31.48	71	125.60	96	543.91
22	11.32	47	33.38	72	131.39	97	591.02
23	11.77	48	35.17	73	137.30	98	642.62
24	11.97	49	37.05	74	143.36	99	699.09

Issued by ReliaStar Life Insurance Company, policy form RL-WL2-POL-07 (may vary by state).

**Example of calculating premium for Whole Life Insurance**

Currently, you have \$25,000 of term life insurance coverage under a policy through your employer or association. Your current age is 35. When that term life insurance stops, you want to convert the entire amount. You want to be billed semi-annually. Use the following steps to calculate the premium:

1. Determine the amount of coverage you wish to convert. **\$25,000**
2. Calculate the number of thousands you wish to convert by dividing the amount from step 1 by 1,000. **25,000 divided by 1,000 = 25**
3. Find the rate corresponding to your age at the time of conversion. **\$19.09**
4. Multiply the number of thousands from step 2 by the rate in step 3. **25 times 19.09 = \$477.25**
5. Find a policy fee in the table below corresponding to the amount of coverage you elected in step 1. **\$12.00**
6. Add the policy fee to the amount in step 4. **477.25 plus 12.00 = \$489.25**
7. Multiply the amount step 6 by 0.265 for Quarterly billings, 0.515 for Semi-annual billings, and 1 for Annual billings:  
**489.25 times 0.515 = \$251.96**

**\$251.96 is your semi-annual premium amount, which you need to submit with the application.**

**Please note: Calculate premium separately for each proposed insured person, but submit one check.**

<b>ANNUAL POLICY FEES FOR WHOLE LIFE INSURANCE</b>	
<b>Converted Face Amount</b>	<b>Policy Fee Amount</b>
\$1,000 – \$500,000	\$12.00
\$500,001 - \$1,000,000	\$24.00
\$1,000,001 - \$1,500,000	\$36.00
\$1,500,001 - \$2,000,000	\$48.00

# Conversion of Your Group Term Life Insurance Coverage

Protect your family.  
Protect your home.  
Protect your children's education.  
Settle final expenses.

## Why should I convert my life insurance coverage now?

As the average cost of college tuition increases and funeral expenses continue to rise, this is a good time to review your life insurance needs – for you and for those you love.

Don't let the excuse that life insurance is too expensive stop you from converting your coverage. Not having enough insurance protection could be more costly to your family, and the assets you have worked so hard to protect.

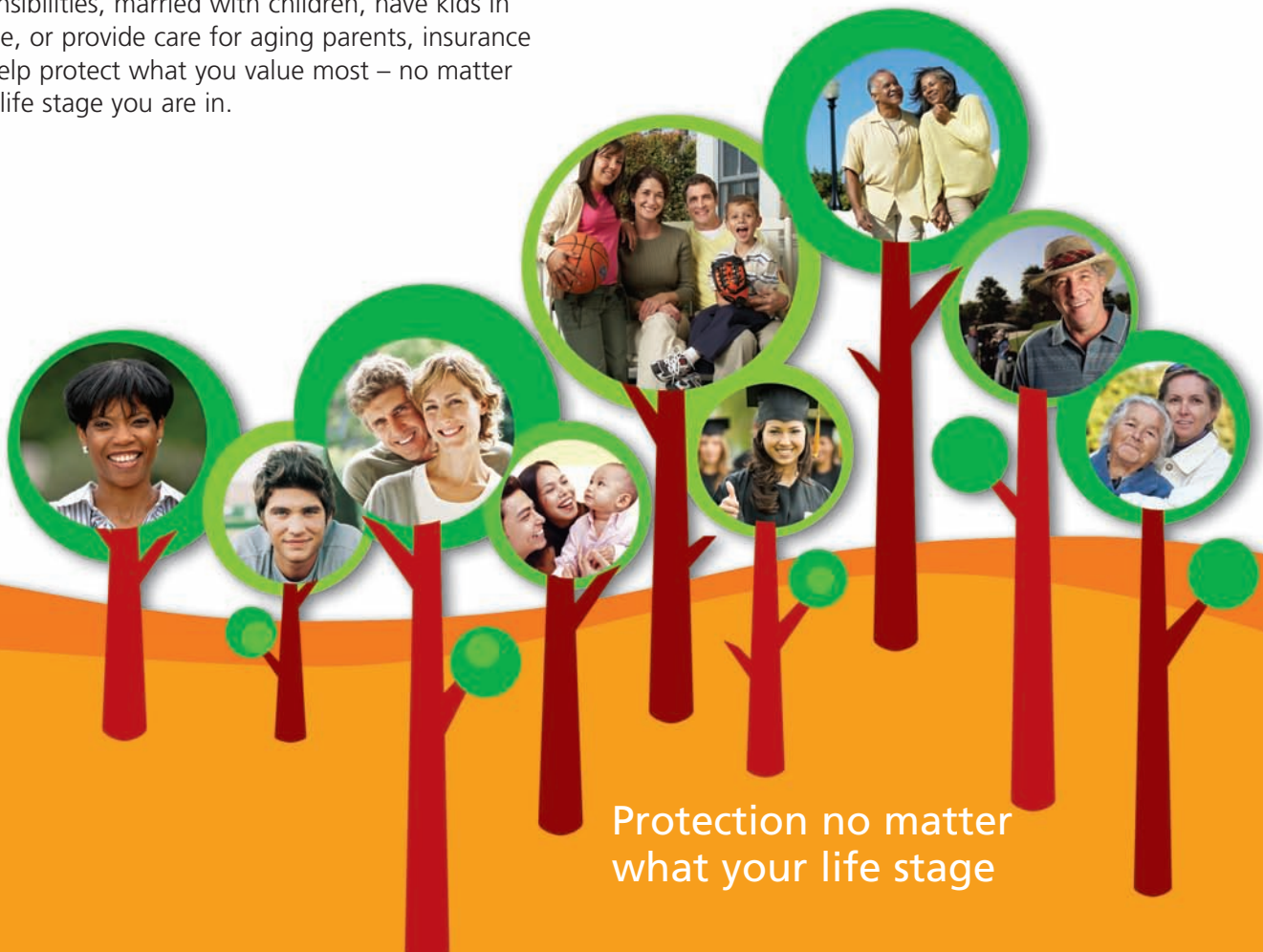
Life insurance can play a central role in a complete financial plan. Whether you are single with financial responsibilities, married with children, have kids in college, or provide care for aging parents, insurance can help protect what you value most – no matter what life stage you are in.

ING Employee Benefits is dedicated to providing the best possible benefits solutions, and can help protect your financial assets through the conversion of your group life plan coverage.

## Your current term insurance coverage

Term insurance provides protection for a specific period of time and generally pays a benefit only if you die during the specified "term." Term periods are renewed annually and your rates change when entering a new age band.

**LEARN MORE** about converting your current term insurance coverage **on the back of this page.**



Protection no matter  
what your life stage

**Conversion can help with life's unexpected costs.**

## Did you know?...

**Funerals and burials can be among the most expensive purchases**

- > The average funeral in the United States costs \$7,755, according to the National Funeral Directors Association. This does not include cemetery, monument, marker costs or miscellaneous charges, such as obituary or flowers.

Information from 2010 NFDA General Price List Survey.

**College tuition continues to increase**

- > Published tuition and fees at private nonprofit four-year colleges and universities average **\$27,293** in 2010-11; **\$1,164 (4.5%)** higher than in 2009-10
- > Average total charges, including tuition, fees, and room and board, are **\$36,993**, up 4.3%

Cost and aid figures are from the College Board's Trends in College Pricing 2010, Trends in Higher Education Series.

**Upsurge in the number of caregivers for aging parents**

- > More than **65 million people**, 29% of the U.S. population, provide care for a chronically ill, disabled, aged family member or friend, and spend an average of 20 hours per week providing care for them

Caregiving in the United States; National Alliance for Caregiving in collaboration with AARP; November 2009

- > **36%** of family caregivers care for a parent
- > **Seven out of 10** caregivers take care of loved ones who are more than 50 years old

Caregiving in the United States; National Alliance for Caregiving in collaboration with AARP; November 2009

## CONVERSION OF YOUR GROUP TERM LIFE INSURANCE COVERAGE

### What kind of conversion insurance plan is this?

It is referred to as an individual "non-participating" whole life insurance policy.\*

Group life insurance policies contain a conversion privilege allowing insured employees, members and covered dependents to convert their group life insurance to a non-participating individual life insurance policy, without proof of good health, when coverage terminates or reduces under the group policy. Additional benefits such as the waiver of premium disability benefit, accidental death and dismemberment or accelerated benefits will not be converted.

You must apply and pay the first premium for a converted policy within a limited time period following the date any part of your group life insurance stops. A complete description of the conversion privilege is provided in your group certificate.

### What are the advantages of converting group term life insurance?

Whole life insurance policies have a guaranteed cash value. They also lock in premium payments when they are issued, so you'll pay the same rate for life – no more worrying about increases in your premium.

The whole life policy being offered to you for conversion – at a fixed level premium – is payable to age 121, and includes the potential for cash value accumulations. The premium you will pay is based on the rate associated with how old you are at the time of conversion.


### How do I convert my coverage?

Simply send in your Conversion Request Form to request an application within 31 days following the date any part of your group life insurance stops.

### What is the time period for conversion?

You must return the conversion application and pay for the first premium within 21 days of the date the conversion packet was mailed to you.

You may convert any amount between \$1,000 and the amount of group life insurance coverage that stops.



**Request an application today! The offer to convert your policy will expire in 31 days.**

Return your Conversion Request Form to request an application and take advantage of a fixed whole life insurance rate for life! Please refer to your Conversion Request Form for a copy of conversion rates.

\* Minnesota employees may have the option of electing Minnesota Life Continuation in place of this conversion; contact your employer for more information.

<http://ing.us>

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