

MINUTES OF THE REGULAR MEETING OF THE
MEMPHIS & SHELBY COUNTY BOARD OF ADJUSTMENT

Wednesday, May 26, 2021
Memphis City Hall
125 N. Main Street
Fifth Floor Conference Room

Present:

Ms.	Mary Baker
Mr.	Carson Claybrook
Ms.	Joy Doss
Mr.	John Jackson
Mr.	J.T. Malasri
Mr.	Timothy D. Rainey, Chair
Ms.	Madelein Savage-Townes, Vice Chair
Ms.	Portia Trass Scurlock

Mr.	Josh Whitehead, Secretary
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Other Staff Present:

Mr.	Brian Bacchus, Division of Planning and Development (“DPD”)
Mr.	Brett Davis, DPD
Mr.	Jeffrey Penzes, DPD
Ms.	Clarke Shupe-Diggs, DPD
Mr.	John Zeanah, DPD Director

A quorum being present, the Board proceeded to consideration of the day’s agenda. **Board Member Jackson** made the motion to approve the minutes from the previous Board Meeting; **Board Member Claybrook** seconded the motion. The Minutes from the previous meeting were approved.

In some of the following cases, the application for a building permit or sign permit was rejected by the Memphis and Shelby County Building Official, Zoning Administrator or City or County Engineer because the request is prohibited by the applicable Unified Development Code. The interested party has filed an appeal within the time provided by statute and written notice of public hearing has been sent to the property owners in the neighborhood.

AGENDA ITEM: 4
DOCKET: [BOA 2021-0045 \(City\)](#)
LOCATION: 1535 Winchester
South side of Winchester east of Interstate Highway 55
APPLICANT: Stone Galleria
USE DISTRICT: Commercial Mixed Use 3 (CMU-3)
REQUEST: Use variance from Section 2.5.2 to allow a stone fabrication and warehouse facility
STAFF PLANNER: Jeffrey Penzes
STAFF RECOMMENDATION: Approval with Conditions
ACTION BY THE BOARD: **Approval with Conditions**

THE RESOLUTION:

WHEREAS, an application was filed with the Board of Adjustment by the party listed above for the request listed above;

WHEREAS, a public hearing on this application was held by the Board; and

WHEREAS, The Board is of the opinion, and finds from the records on file, that the standards for this request, as found in the Unified Development Code, are **being met**; and

WHEREAS, The Board is further of the opinion that to allow the request would **not** be unduly detrimental to the other properties in the vicinity of the subject premises and will **not** unreasonably increase the congestion in public streets, or increase the danger of fire or endanger the public safety, or unreasonably diminish or impair established property values within the surrounding area, or in any other respect to impair the public health, safety, comfort, morals or welfare of the inhabitants of the City of Memphis and County of Shelby.

NOW THEREFORE, Be it resolved that the application be and is hereby **granted**, subject to the conditions provided for by staff and included in the staff report disseminated to the Board. Provided, however, that the request is **granted** for the specific purpose herein specified and shall not otherwise be deemed to vary or modify any of the provisions of the Unified Development Code, and other City or County Ordinance or State law applicable to these premises nor to any future use or development of said property, and provided further that a building permit and/or Certificate of Occupancy permit in conformity herewith shall be obtained within two (2) years.

Amendments made by the Board to the conditions as presented by staff and included in the staff report: **none**.

Motion to **approve**.

FOR MOTION: **5 (Baker, Claybrook, Jackson, Malasri and Rainey)**
 AGAINST MOTION: **0**
 RECUSALS: **0**
 ABSTENTIONS: **0**

Motion **passes**.

AGENDA ITEM: 5
DOCKET: [BOA 2021-0046 \(City\)](#)
LOCATION: 386-390 South Main Street
APPLICANT: 18 Main, LLC
 (Representative: John Halford)
USE DISTRICT: South Main within a Historic Overlay (SM[H])
REQUEST: Variance from Paragraph 7.2.2E(2) to allow a multi-family development that exceeds the maximum dwellings per acre
STAFF PLANNER: Lucas Skinner
STAFF RECOMMENDATION: Approval with Conditions
ACTION BY THE BOARD: **Approval with Conditions**

THE RESOLUTION:

WHEREAS, an application was filed with the Board of Adjustment by the party listed above for the request listed above;

WHEREAS, a public hearing on this application was held by the Board; and

WHEREAS, The Board is of the opinion, and finds from the records on file, that the standards for this request, as found in the Unified Development Code, are **being met**; and

WHEREAS, The Board is further of the opinion that to allow the request would **not** be unduly detrimental to the other properties in the vicinity of the subject premises and will **not** unreasonably increase the congestion in public streets, or increase the danger of fire or endanger the public safety, or unreasonably diminish or impair established property values within the surrounding area, or in any other respect to impair the public health, safety, comfort, morals or welfare of the inhabitants of the City of Memphis and County of Shelby.

NOW THEREFORE, Be it resolved that the application be and is hereby **granted**, subject to the conditions provided for by staff and included in the staff report disseminated to the Board. Provided, however, that the request is **granted** for the specific purpose herein specified and shall not otherwise be deemed to vary or modify any of the provisions of the Unified Development Code, and other City or County Ordinance or State law applicable to these premises nor to any future use or development of said property, and provided further that a building permit and/or Certificate of Occupancy permit in conformity herewith shall be obtained within two (2) years.

Amendments made by the Board to the conditions as presented by staff and included in the staff report: **none**.

Motion to **approve**.

FOR MOTION: 5 (**Baker, Claybrook, Jackson, Malasri and Rainey**)
AGAINST MOTION: 0
RECUSALS: 0
ABSTENTIONS: 0

Motion **passes**.

AGENDA ITEM: 7
DOCKET: [BOA 2021-0048 \(City\)](#)
LOCATION: 6797 Messick Road
APPLICANT: Walter Wills, III
 (Representative: David Baker with Fisher and Arnold)
USE DISTRICT: Residential 15 (R-15)
REQUEST: Use variance from Section 2.5.2 to allow a real estate office in the Kirby House
STAFF PLANNER: Seth Thomas
STAFF RECOMMENDATION: Approval with Conditions
ACTION BY THE BOARD: **Approval with Conditions**

THE RESOLUTION:

WHEREAS, an application was filed with the Board of Adjustment by the party listed above for the request listed above;

WHEREAS, a public hearing on this application was held by the Board; and

WHEREAS, The Board is of the opinion, and finds from the records on file, that the standards for this request, as found in the Unified Development Code, are **being met**; and

WHEREAS, The Board is further of the opinion that to allow the request would **not** be unduly detrimental to the other properties in the vicinity of the subject premises and will **not** unreasonably increase the congestion in public streets, or increase the danger of fire or endanger the public safety, or unreasonably diminish or impair established property values within the surrounding area, or in any other respect to impair the public health, safety, comfort, morals or welfare of the inhabitants of the City of Memphis and County of Shelby.

NOW THEREFORE, Be it resolved that the application be and is hereby **granted**, subject to the conditions provided for by staff and included in the staff report disseminated to the Board. Provided, however, that the request is **granted** for the specific purpose herein specified and shall not otherwise be deemed to vary or modify any of the provisions of the Unified Development Code, and other City or County Ordinance or State law applicable to these premises nor to any future use or development of said property, and provided further that a building permit and/or Certificate of Occupancy permit in conformity herewith shall be obtained within two (2) years.

Amendments made by the Board to the conditions as presented by staff and included in the staff report: **none.**

Motion to **approve.**

FOR MOTION: **5 (Baker, Claybrook, Jackson, Malasri and Rainey)**
 AGAINST MOTION: **0**
 RECUSALS: **0**
 ABSTENTIONS: **0**

Motion **passes.**

AGENDA ITEM: 8
DOCKET: [BOA 2021-0049 \(City\)](#)
LOCATION: 4009 Old Getwell
APPLICANT: Waste Management, Inc.
 (Representatives: Nick Berner and Jim Wilson with Waste Management of Tennessee)
USE DISTRICT: Employment (EMP)
REQUEST: Use variance from Section 2.5.2 to allow the expansion of a waste transfer station
STAFF PLANNER: Teresa Shelton
STAFF RECOMMENDATION: Approval with Conditions
ACTION BY THE BOARD: **Approval with Conditions**

THE RESOLUTION:

WHEREAS, an application was filed with the Board of Adjustment by the party listed above for the request listed above;

WHEREAS, a public hearing on this application was held by the Board; and

WHEREAS, The Board is of the opinion, and finds from the records on file, that the standards for this request, as found in the Unified Development Code, are **being met**; and

WHEREAS, The Board is further of the opinion that to allow the request would **not** be unduly detrimental to the other properties in the vicinity of the subject premises and will **not** unreasonably increase the congestion in public streets, or increase the danger of fire or endanger the public safety, or unreasonably diminish or impair established property values within the surrounding area, or in any other respect to impair the public health, safety, comfort, morals or welfare of the inhabitants of the City of Memphis and County of Shelby.

NOW THEREFORE, Be it resolved that the application be and is hereby **granted**, subject to the conditions provided for by staff and included in the staff report disseminated to the Board. Provided, however, that the request is **granted** for the specific purpose herein specified and shall not otherwise be deemed to vary or modify any of the provisions of the Unified Development Code, and other City or County Ordinance or State law applicable to these premises nor to any future use or development of said property, and provided further that a building permit and/or Certificate of Occupancy permit in conformity herewith shall be obtained within two (2) years.

Amendments made by the Board to the conditions as presented by staff and included in the staff report: **none**.

Motion to **approve**.

FOR MOTION: **5 (Baker, Claybrook, Jackson, Malasri and Rainey)**
 AGAINST MOTION: **0**
 RECUSALS: **0**
 ABSTENTIONS: **0**

Motion **passes**.

AGENDA ITEM: 9
DOCKET: [BOA 2021-0050 \(City\)](#)
LOCATION: 646 East Street
APPLICANT: Frankie Brooks and Cesar Martinez
 (Representative: Mike Davis with the Reaves Firm)
USE DISTRICT: Employment (EMP)
REQUEST: Variances from Section 2.5.2 to permit two upper-story dwelling units; Sub-Section 3.10.2B to legitimize the existing structure’s setback encroachments; Sub-Section 4.5.3B to reduce the minimum number of required parking spaces; and Sub-Section 4.5.5G to allow parking spaces to encroach into required setbacks
STAFF PLANNER: Brett Davis
STAFF RECOMMENDATION: Approval with Conditions
ACTION BY THE BOARD: **Approval with Conditions**

THE RESOLUTION:

WHEREAS, an application was filed with the Board of Adjustment by the party listed above for the request listed above;

WHEREAS, a public hearing on this application was held by the Board; and

WHEREAS, The Board is of the opinion, and finds from the records on file, that the standards for this request, as found in the Unified Development Code, are **being met**; and

WHEREAS, The Board is further of the opinion that to allow the request would **not** be unduly detrimental to the other properties in the vicinity of the subject premises and will **not** unreasonably increase the congestion in public streets, or increase the danger of fire or endanger the public safety, or unreasonably diminish or impair established property values within the surrounding area, or in any other respect to impair the public health, safety, comfort, morals or welfare of the inhabitants of the City of Memphis and County of Shelby.

NOW THEREFORE, Be it resolved that the application be and is hereby **granted**, subject to the conditions provided for by staff and included in the staff report disseminated to the Board. Provided, however, that the request is **granted** for the specific purpose herein specified and shall not otherwise be deemed to vary or modify any of the provisions of the Unified Development Code, and other City or County Ordinance or State law applicable to these premises nor to any future use or development of said property, and provided further that a building permit and/or Certificate of Occupancy permit in conformity herewith shall be obtained within two (2) years.

Amendments made by the Board to the conditions as presented by staff and included in the staff report: **none**.

Motion to approve.

FOR MOTION: **5 (Baker, Claybrook, Jackson, Malasri and Rainey)**
 AGAINST MOTION: **0**
 RECUSALS: **0**
 ABSTENTIONS: **0**

Motion **passes**.

****PUBLIC HEARINGS****

AGENDA ITEM: 1
DOCKET: [BOA 2021-0014 \(County\)](#)
LOCATION: 12701 United States Highway 64
APPLICANT: Design Team Sign Company, LLC
(Representative: David Baker of Fisher Arnold, Inc.)
USE DISTRICT: Conservation Agriculture (CA) within a Special Use Permit (SUP 19-35)
REQUEST: Variances from Paragraph 4.9.6L(1) to permit a supplemental wayfinding sign with an area of 40 square feet – whereas a maximum area of 16 square feet is permitted; and Section 4.9.7 to permit a pole sign with a height of 29 feet and area of 67 square feet, as well as two wall signs each with an area of 137 square feet – whereas the agricultural zoning district does not permit pole signs, and permits a maximum height of 12 feet for detached signs and a maximum area of 32 square feet for both attached and detached signs
STAFF PLANNER: Brett Davis
STAFF RECOMMENDATION: Approval with Conditions
This matter was held in abeyance by the Board for a period of one month during its March 24, 2021, and April 28, 2021, meetings.
TESTIMONY PROVIDED BY: **David Baker (for applicant)**
Don Parks (for applicant)
ACTION BY THE BOARD: **Approval**

THE RESOLUTION:

WHEREAS, an application was filed with the Board of Adjustment by the party listed above for the request listed above;

WHEREAS, a public hearing on this application was held by the Board; and

WHEREAS, The Board is of the opinion, and finds from the records on file, that the standards for this request, as found in the Unified Development Code, are **being met**; and

WHEREAS, The Board is further of the opinion that to allow the request would **not** be unduly detrimental to the other properties in the vicinity of the subject premises and will **not** unreasonably increase the congestion in public streets, or increase the danger of fire or endanger the public safety, or unreasonably diminish or impair established property values within the surrounding area, or in any other respect to impair the public health, safety, comfort, morals or welfare of the inhabitants of the City of Memphis and County of Shelby.

NOW THEREFORE, Be it resolved that the application be and is hereby **granted**, subject to the conditions provided for by staff and included in the staff report disseminated to the Board. Provided, however, that the request is **granted** for the specific purpose herein specified and shall not otherwise be deemed to vary or modify any of the provisions of the Unified Development Code, and other City or County Ordinance or State law applicable to these premises nor to any future use or development of said property, and provided further that a building permit and/or Certificate of Occupancy permit in conformity herewith shall be obtained within two (2) years.

Amendments made by the Board to the conditions as presented by staff and included in the staff report: **Add a new second sentence to Condition No. 1: "A pylon and wayfinding sign, as shown in the staff report, are also allowed."**

Motion to **approve**.

FOR MOTION: **8 (Baker, Claybrook, Doss, Jackson, Malasri, Rainey, Savage-Townes and Scurlock)**
AGAINST MOTION: **0**
RECUSALS: **0**
ABSTENTIONS: **0**

Motion **passes**.

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AGENDA ITEM: **2**
DOCKET: [BOA 2021-0038 \(City\)](#)
LOCATION: 4048 Minden Road
APPLICANT: Taylor, Timothy R. & Christine W.
(Representative: Don Conway)
USE DISTRICT: Residential Single Family (R-10)
REQUEST: Variances from Paragraph 2.7.2B(1) to allow an accessory garage/work shop structure to exceed the height of the principal structure and from Paragraph 2.7.2B(2) to allow the height within twenty (20) feet of the east side yard property line
STAFF PLANNER: Brian Bacchus
STAFF RECOMMENDATION: Approval with Conditions
This matter was held in abeyance by the Board for a period of one month during its April 28, 2021, meeting.
TESTIMONY PROVIDED BY: **Don Conway (for applicant)**
Joel Smith (in opposition)
ACTION BY THE BOARD: **Approval**

THE RESOLUTION:

WHEREAS, an application was filed with the Board of Adjustment by the party listed above for the request listed above;

WHEREAS, a public hearing on this application was held by the Board; and

WHEREAS, The Board is of the opinion, and finds from the records on file, that the standards for this request, as found in the Unified Development Code, are **being met**; and

WHEREAS, The Board is further of the opinion that to allow the request would **not** be unduly detrimental to the other properties in the vicinity of the subject premises and will **not** unreasonably increase the congestion in public streets, or increase the danger of fire or endanger the public safety, or unreasonably diminish or impair established property values within the surrounding area, or in any other respect to impair the public health, safety, comfort, morals or welfare of the inhabitants of the City of Memphis and County of Shelby.

NOW THEREFORE, Be it resolved that the application be and is hereby **granted**, subject to the conditions provided for by staff and included in the staff report disseminated to the Board. Provided,

however, that the request is **granted** for the specific purpose herein specified and shall not otherwise be deemed to vary or modify any of the provisions of the Unified Development Code, and other City or County Ordinance or State law applicable to these premises nor to any future use or development of said property, and provided further that a building permit and/or Certificate of Occupancy permit in conformity herewith shall be obtained within two (2) years.

Amendments made by the Board to the conditions as presented by staff and included in the staff report:

1. Add a new sentence at the end of to Condition No. 1: “The accessory garage/work shop structure shall contain no window on the second floor of its north elevation.”

2. Add a new Condition No. 2: “The applicant shall plant a series of evergreen trees a minimum of ten feet in height, six feet on center, along the west/northwest property line in an effort to screen those properties.”

3. Amend the first sentence of Condition No. 3 (formerly Condition No. 2): “The final site plan which reflects Conditions 1 and 2...”

4. Amend the last sentence of Condition No. 3 (formerly Condition No. 2): “...approval by the Office of Planning and Development prior to a certificate of occupancy being issued.”

Motion to **approve**.

FOR MOTION:	8 (Baker, Claybrook, Doss, Jackson, Malasri, Rainey, Savage-Townes and Scurlock)
AGAINST MOTION:	0
RECUSALS:	0
ABSTENTIONS:	0

Motion **passes**.

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AGENDA ITEM:	3
DOCKET:	BOA 2021-0043 (City)
LOCATION:	4918 William Arnold Road
APPLICANT:	Pax Memphis Recovery, LLC (Representative: Cindy Reaves with SR Consulting)
USE DISTRICT:	Residential Work (RW)
REQUEST:	Use variance from Section 2.5.2 to allow inpatient care services at an existing (outpatient) rehabilitation clinic and counseling center
STAFF PLANNER:	Clarke Shupe-Diggs
STAFF RECOMMENDATION:	Approval with Conditions <i>This matter was held in abeyance by the Board for a period of one month during its April 28, 2021, meeting.</i>
TESTIMONY PROVIDED BY:	Cindy Reaves (for applicant) Brett Gaskin (for applicant) Caleb Brooks (for applicant)
ACTION BY THE BOARD:	Approval

THE RESOLUTION:

WHEREAS, an application was filed with the Board of Adjustment by the party listed above for the request listed above;

WHEREAS, a public hearing on this application was held by the Board; and

WHEREAS, The Board is of the opinion, and finds from the records on file, that the standards for this request, as found in the Unified Development Code, are **being met**; and

WHEREAS, The Board is further of the opinion that to allow the request would **not** be unduly detrimental to the other properties in the vicinity of the subject premises and will **not** unreasonably increase the congestion in public streets, or increase the danger of fire or endanger the public safety, or unreasonably diminish or impair established property values within the surrounding area, or in any other respect to impair the public health, safety, comfort, morals or welfare of the inhabitants of the City of Memphis and County of Shelby.

NOW THEREFORE, Be it resolved that the application be and is hereby **granted**, subject to the conditions provided for by staff and included in the staff report disseminated to the Board. Provided, however, that the request is **granted** for the specific purpose herein specified and shall not otherwise be deemed to vary or modify any of the provisions of the Unified Development Code, and other City or County Ordinance or State law applicable to these premises nor to any future use or development of said property, and provided further that a building permit and/or Certificate of Occupancy permit in conformity herewith shall be obtained within two (2) years.

Amendments made by the Board to the conditions as presented by staff and included in the staff report: **Add a new second at the end of Condition No. 1: "The use variance for in-patient services shall expire in two years."**

Motion to **approve**.

FOR MOTION:	8 (Baker, Claybrook, Doss, Jackson, Malasri, Rainey, Savage-Townes and Scurlock)
AGAINST MOTION:	0
RECUSALS:	0
ABSTENTIONS:	0

Motion **passes**.

AGENDA ITEM: **6**

DOCKET:	BOA 2021-0047 (City)
LOCATION:	263 N. Hollywood Street
APPLICANT:	We Remodel, LLC (Representative: Steve Vatter)
USE DISTRICT:	Residential 6 (R-6)
REQUEST:	Variance from Sub-Section 3.6.1A to allow reduced side yard setbacks and from Item 4.5.2C(1)(b) to allow parking within the required front yard
STAFF PLANNER:	Brian Bacchus
STAFF RECOMMENDATION:	Rejection
TESTIMONY PROVIDED BY:	Robert Burns (for applicant)
ACTION BY THE BOARD:	Hold for one month

Motion to **hold for one month**.

FOR MOTION:	8 (Baker, Claybrook, Doss, Jackson, Malasri, Rainey, Savage-Townes and Scurlock)
AGAINST MOTION:	0

RECUSALS: 0
ABSTENTIONS: 0

Motion **passes**.

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AGENDA ITEM: 10
DOCKET: [BOA 2021-0052 \(City\)](#)
LOCATION: 565 Leath Street
APPLICANT: Roadhouse Properties, LLC
(Representative: Chooch Pickard)
USE DISTRICT: Residential Urban (RU-3) District
REQUEST: Variance from Sub-Section 4.5.3B to not allow required parking for a four (4) unit apartment structure
STAFF PLANNER: Brian Bacchus
STAFF RECOMMENDATION: Rejection
TESTIMONY PROVIDED BY: **Chooch Pickard (for applicant)**
Harold Ware (in opposition)
ACTION BY THE BOARD: **Approval**

THE RESOLUTION:

WHEREAS, an application was filed with the Board of Adjustment by the party listed above for the request listed above;

WHEREAS, a public hearing on this application was held by the Board; and

WHEREAS, The Board is of the opinion, and finds from the records on file, that the standards for this request, as found in the Unified Development Code, are **being met**; and

WHEREAS, The Board is further of the opinion that to allow the request would **not** be unduly detrimental to the other properties in the vicinity of the subject premises and will **not** unreasonably increase the congestion in public streets, or increase the danger of fire or endanger the public safety, or unreasonably diminish or impair established property values within the surrounding area, or in any other respect to impair the public health, safety, comfort, morals or welfare of the inhabitants of the City of Memphis and County of Shelby.

NOW THEREFORE, Be it resolved that the application be and is hereby **granted**, subject to the conditions provided for by staff and included in the staff report disseminated to the Board. Provided, however, that the request is **granted** for the specific purpose herein specified and shall not otherwise be deemed to vary or modify any of the provisions of the Unified Development Code, and other City or County Ordinance or State law applicable to these premises nor to any future use or development of said property, and provided further that a building permit and/or Certificate of Occupancy permit in conformity herewith shall be obtained within two (2) years.

Amendments made by the Board to the conditions as presented by staff and included in the staff report:

- 1. Strike Conditions 1 and 2.**
- 2. Amend Condition No. 1 (formerly Condition No. 3): “The final site plan reflecting a bike rack...”**

Motion to **approve**.

FOR MOTION: **8 (Baker, Claybrook, Doss, Jackson, Malasri, Rainey, Savage-Townes and Scurlock)**
AGAINST MOTION: **0**
RECUSALS: **0**
ABSTENTIONS: **0**

Motion **passes**.

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AGENDA ITEM: **11**
DOCKET: [BOA 2021-0053 \(City\)](#)
LOCATION: 3514 Winhoma Drive
APPLICANT: DB Ventures, LLC
(Representative: Berry Jones)
USE DISTRICT: Employment (EMP)
REQUEST: Use variance from Section 2.5.2 to allow a boarding house
STAFF PLANNER: Jeffrey Penzes
STAFF RECOMMENDATION: Approval with Conditions
TESTIMONY PROVIDED BY: **Berry Jones (for applicant)**
Charles Welch, Jr. (in opposition)
Lynn Proffer (in opposition)
Terry Ryan (in opposition)
Hayes Denney (in opposition)
ACTION BY THE BOARD: **Rejection**

THE RESOLUTION:

WHEREAS, an application was filed with the Board of Adjustment by the party listed above for the request listed above;

WHEREAS, a public hearing on this application was held by the Board; and

WHEREAS, The Board is of the opinion, and finds from the records on file, that the standards for this request, as found in the Unified Development Code, are **not being met**; and

WHEREAS, The Board is further of the opinion that to allow the request would be unduly detrimental to the other properties in the vicinity of the subject premises and will unreasonably increase the congestion in public streets, or increase the danger of fire or endanger the public safety, or unreasonably diminish or impair established property values within the surrounding area, or in any other respect to impair the public health, safety, comfort, morals or welfare of the inhabitants of the City of Memphis and County of Shelby.

NOW THEREFORE, Be it resolved that the application be and is hereby **rejected**.

Motion to **approve**.

FOR MOTION: **0**
AGAINST MOTION: **8 (Baker, Claybrook, Doss, Jackson, Malasri, Rainey, Savage-Townes and Scurlock)**
RECUSALS: **0**
ABSTENTIONS: **0**

Motion **fails**.

ADJOURNMENT:

There being no further business, the meeting there upon adjourned.

MINUTES APPROVED: _____

CHAIRMAN

SECRETARY