

**MEMPHIS LANDMARKS COMMISSION
 CERTIFICATE OF APPROPRIATENESS (COA)
 (EXPLANATION OF FEES)**

The Memphis Landmarks Commission charges a nominal fee for a Certificate of Appropriateness (COA) application. The fees are due at the time of application, and applications will not be considered complete without payment of the fee(s). The Memphis Landmarks Commission accepts cash or check. The fee schedule, as well as examples of typical projects is printed below. The fees will be calculated by adding component pieces of a COA application. For example, the demolition of a garage and the construction of a new garage will be charged \$200 — \$150 for the demolition of the existing garage, and \$50 for the construction of the new garage. **Please note that work begun before a COA has been issued will be assessed a double fee.** For example, a fence put up without Commission approval will be charged \$70 instead of \$35.

Type of Work	Fee Amount	Examples
New Construction	\$150	House Commercial Building Commercial Parking structure
Demolition	\$250	Demolition of Major Structure
	\$150	Demolition of Minor Structure
	\$100	Demolition due to fire
Relocation	\$100	Relocation of any building
Addition	\$100	Any habitable Addition
Major Alteration	\$75	Window or Door replacement Roofing Material Change Storefront Renovation Façade Alteration Screened Porch Dormer Addition (HP and HC districts) Porte-Cochere
Minor Alteration	\$50	Deck Fire Escape Security Door Satellite Dish Installation
Garage/Outbuilding	\$50	Garage Carport Storage Building Other Outbuilding Pergola
Fence(s)	\$35	Fence(s) Driveway Gate Retaining Wall
Sign(s)	\$50	Free-standing Sign(s) Façade-mounted Sign(s) Window Sign(s) Façade-painted Sign(s)
COA Renewal	\$25	Renewal of Expired COA
Request of Authentication	\$25	No MLC Approval Required (ex. building permit)

PLEASE NOTE: Fees Subject to Change