



**NOTICE OF PUBLIC MEETING  
Executive Committee Meeting  
November 9, 2015  
CHOICES  
1726 Poplar Avenue  
4:00 PM**

AGENDA

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| <b>I. Call to Order</b>  | <b>Committee Co-Chairs</b>   |
| <b>II. Statement of Confidentiality/Conflict of Interest</b><br><i>"The meetings and activities performed by the Planning Group are a matter of public record in accordance with the Tennessee Open Meetings Act, also known as the "Sunshine Law." Discussions associated with Group activities and meetings are not subject to confidentiality. Anyone may discuss Planning Group business as they wish. The Planning Group rules of confidentiality cover any discussion of a group member's personal information, such as HIV or health status. Conversations that occur between individuals (whether in private or public), that do not deal with the direct work of the group, should be considered private and confidential".</i> |  |
| <b>III. Welcome/ Introductions/ Moment of Silence and Remembrance</b><br><i>A brief moment of silence will be held at each meeting in honor and remembrance of all those individuals living with and affected by HIV and AIDS in the community, as well as those people who have lost their lives to the disease here and around the world.</i>  |  |
| <b>IV. Roll Call</b>   |  |
| <b>V. Approval of Agenda</b>   | <b>Committee Co-Chairs</b>   |
| <b>VI. Approval of Minutes from October 12<sup>th</sup> (attached)</b>   | <b>Committee Co-Chairs</b>   |
| <b>VII. Grantee Report</b>   | <b>Jennifer Pepper, Administrator</b>  |
| <b>VIII. Planning Group Report</b>   | <b>Parrish Oglesby, Planning Group Manager</b>                                   |
| <b>IX. Committee Summary Report</b><br>A. Executive<br>B. Priorities and Comprehensive Planning<br>C. Evaluation and Assessment  | <b>Committee Co-Chairs</b><br>D. Community Partnership<br>E. Prevention Planning |
| <b>X. New Business</b><br>• Agenda items for the next H-CAP meeting  | <b>Committee Co-Chairs</b>   |
| <b>XI. Other Business/Public Comment</b>   | <b>Committee Co-Chairs</b>   |
| <b>XII. Announcements</b>  | <b>Committee Co-Chairs</b>   |
| <b>XIII. Adjournment</b>   | <b>Committee Co-Chairs</b>   |

**Next meeting:** December 14<sup>th</sup> at 4PM (CHOICES 1726) Poplar Avenue.

*This meeting site is accessible to disabled persons. There are parking spaces available.*