



PUBLIC NOTICE

**Shelby County ECD
3150 Lenox Park Blvd., Ste 108
Memphis, Tennessee 38115**

**Information 901/380-3911
Internet: <http://www.shelbycounty911.org>**

FOR IMMEDIATE RELEASE:
March 29, 2018

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SHELBY COUNTY EMERGENCY COMMUNICATIONS 9-1-1 DISTRICT.

The Emergency Communications 9-1-1 District of Shelby County Board of Directors will convene a public meeting on **Thursday, April 5th**, 2018 at **8:30 a.m. (local time)**, in the conference room of the Shelby County Emergency Communications District Administrative offices, **located at 3150 Lenox Park Blvd., Suite 108, Memphis, Tennessee 38115-4260.**

The tentative agenda for the Board meeting is on the following pages.



AGENDA

Shelby County 9-1-1 District Board Meeting April 5th, 2018

Call to Order / Roll Call (Chair Beky Anderson)

Introduction of Meeting Attendees ~ in Audience

Review Minutes of Last Board Meeting (February 1st, 2018)

Treasurer's Report: (Secretary-Treasurer – Glen Kneeland)

- ◆ Financial Report FY17-18
- ◆ Balance of Accounts & Investments
- ◆ Fund Balances - Reserve Fund
- ◆ Fund Balances - Working Capital
- ◆ First Reading of the Budget will be presented in the Directors Report

Public Education Committee (Clarence Cash-Chair)

- ◆ Today we recognize our dispatchers in every PSAP throughout Shelby County during next week's National Telecommunicator Week April 8 – 14, 2018. On behalf of the Board of Directors of the Shelby County 9-1-1 Emergency Communications District and as a token of our appreciation we present each dispatcher with an umbrella.

Building Committee Report: (Mary Balee-Chair, Bruce Kramer, Clarence Cash)

- ◆ Armour Center Phase II MFD – Abatement Completed upstairs and in basement boiler room area. Foundation work and concrete poured for the elevator shaft and walls.



Personnel Committee (Trey Carter-Chair, Bruce Kramer, Cliff Dates, Beky Anderson)

- ◆ Review the recommendation from the Personnel Committee for the FY18-19 budget.
- Job Description & Performance Reports:
 - **Carmen Tyler – Executive Assistant / Accounting Manager**
 - **Sue Robinson – Public Education Coordinator**
 - **Carlton Ray – GIS – IT Administrator**
 - **Timothy Zimmer - GIS Administrator**
 - **Harold Truebger - Lead Information Systems**
 - **Raymond Chiozza - Executive Director**

Director’s Report: (Raymond Chiozza)

- ◆ SHELBY COUNTY CALL TAKING CERTIFICATION FORM
- ◆ STATE GROUP INSURANCE PROGRAM AT RETIREMENT
- ◆ HEALTH INSURANCE COSTS
- ◆ REMOVAL OF BOARD MEMBER (REMINDER)
- ◆ REMOVAL OF BOARD MEMBER SAMPLE DATA
- ◆ FIRST READING PROPOSED FY18-19 BUDGET
- ◆ FUTURE PROJECTS

Old Business

New Business

Adjourn