

Bobby Decker
Building Official
Construction Enforcement
6465 Mullins Station Rd., Memphis, TN 38134
Bobby.decker@shelbycountyttn.gov

Permit Extension Request

Date: _____ Permit Number: _____

Project Address: _____

Contractor: _____

Reason for extension request: _____

I understand that by signing this request for a permit extension beyond the code allowance of six months with no work progress, this permit will no longer be eligible for a refund should the project ultimately be cancelled per Appendix A, Paragraph 13 of the 2015 International Building Code Amendments which reads in part:

Refunds

Permit fees may be refunded if no work has commenced and a request for refund is submitted to the Building Official in writing by the permittee within 6 months of the date of issuance.

Contractor Representative (Printed) Contractor Representative (Signature)

Approval: _____

Bobby Decker, Building Official
Office of Construction Code Enforcement