

SHELBY COUNTY GOVERNMENT
PURCHASING DEPARTMENT
160 NORTH MAIN, 9th FLOOR
MEMPHIS, TN 38103
222-2250

TO: SCOTT WALKUP
DEPARTMENT OF HOUSING

FROM: SONJA WORTHY
PURCHASING DEPARTMENT

DATE: September 13, 2023

RE: APPROVED RECOMMENDATION SHEET
(NO BOARD OF COMMISSIONERS APPROVAL REQUIRED)

Attached is a copy of the approved recommendation sheets for award of the Sealed Bid referenced below:

REFERENCE: BID NO.: SEALED BID NUMBER I000830
DUE DATE: September 8, 2023

DESCRIPTION: REHABILITATION AND LEAD HAZARD PROGRAM

It is not necessary that the award of this bid receive approval by the Board of Commissioners before issuance of a purchase order or the signing of a contract by the County.

Your contract, if required, should include or incorporate the Bid Specifications. If there are fund sources other than County General Funds or CIP which partially or wholly fund this contract (e.g. State or Federal), it is mandatory that all restrictions or requirements which attach to these funds be included in your contract.

Also, if bid specifications include multiple renewal periods please include renewals in your contract.

Attachments

cc: Shep Wilbun, Admin., E.O.C. Office
Sealed Bid File

SO

**SHELBY COUNTY PURCHASING DEPARTMENT
SEALED BID RECCOMENDATION SHEET
SEALED BID NO: SB-1000830 DATE DUE: 9-8-2023**

TITLE OR DESCRIPTION OF BID

YES	NO	REQUIREMENTS		DESCRIPTION	NO.
	X	CIP PROJECT	Rehab/Lead Hazard Control Work	TOTAL NUMBER RFB SENT OUT	70
	X	BOARD OF COMMISSION APPROVAL		TOTAL NUMBER BIDS RECEIVED	7
	X	CONTRACT	DEPARTMENT(S) Department of Housing	NUMBER OF RESPONSES UNOPENED	0
	X	SURETY (BONDS, ETC.)	CONTACT(S) Scott Walkup/Tom Fletcher	(NO E.O.C. CERTIFICATION)	00
	X	CAERTIFICATE OF INSURANCE			
	X	E.O.C. REPORTS ATTACHED AND			
X		CERTIFIED BY ADMINISTRATOR			
X		COPY TO DEPARTMENT			
X		COPY TO DIVISION DIRECTOR			
X		COPY TO E.O.C.			

		Ask Jenai	ELS	ETS	FC	Jones	Magnolia 1	Rhodes
1.	Owner-Occupied Lead Hazard Reduction 1232 Dunavant	\$13,795.00*	\$18,260.00	\$17,975.00	No bid	No bid	No bid	\$29,920.00
2.	Owner- Occupied Lead Hazard Reduction 1494 Merton	Cancelled	Cancelled	Cancelled	Cancelled	Cancelled	Cancelled	Cancelled
3.	Owner- Occupied Lead Hazard Reduction 4897 Fernbrook	\$22,135.00	\$19,299.00	\$18,850.00	\$18,350.00*	No bid	No bid	\$35,995.00
4.	Owner- Occupied Lead Hazard Reduction 821 Laurel	\$23,675.00	\$17,620.00*	\$21,550.00	\$24,875.00	\$21,225.00	No bid	\$35,700.00
5.	Owner- Occupied Lead Hazard Reduction 1562 Wanda	\$25,770.00*	\$33,704.00	\$25,850.00	\$26,125.00	No bid	No bid	\$44,485.00

6.	Owner- Occupied Rehabilitation 5145 Blacksmith	\$28,800.00**	\$37,324.00	No bid	\$48,305.00	No bid	No bid	No bid
7.	Owner- Occupied Rehabilitation 5894 Cottage	\$21,335.00**	\$26,450.00*	No bid	\$29,160.00	No bid	No bid	No bid
8.	Owner- Occupied Rehabilitation 2515 Rust	\$20,000.00**	\$22,250.00*	No bid	\$27,600.00	No bid	\$23,150.00	No bid

RECOMMENDATION: On the basis of the lowest/best bid and with the concurrence of the using department, I hereby recommend the award of the above bids as follows: \$39,565.00 to Ask Jenai \$66,320.00 to ELS, and \$18,350.00 to FC. A total of \$124,235.00 was awarded under this bid package and was awarded to three contractors.

The basis for this recommendation is as follows:

- 1232 Dunavant: Ask Jenai submitted the lowest acceptable bid for this job.
- 1494 Merton: This solicitation was cancelled by the Department due to an omission in the scope of work. This job will be rebid.
- 4897 Fernbrook: FC submitted the lowest acceptable bid for this job.
- 821 Laurel: ELS submitted the lowest bid for this job.
- 1562 Wanda: Ask Jenai submitted the lowest acceptable bid for this job.
- 5145 Blacksmith: Ask Jenai submitted the lowest acceptable bid for this job but cannot be awarded this job due to the Departmental 3 job limit on total rehabilitation jobs per contractor. The next lowest bid exceeded the \$36,000 Departmental price cap. This job will be rebid.

5894 Cottage:

Ask Jenai submitted the lowest acceptable bid for this job but cannot be awarded this job due to the Departmental 3 job limit on total rehabilitation jobs per contractor. ELS submitted the lowest acceptable bid for this job.

2515 Rust:

Ask Jenai submitted the lowest acceptable bid for this job but cannot be awarded this job due to the Departmental 3 job limit on total rehabilitation jobs per contractor. ELS submitted the lowest acceptable bid for this job.

THIS AWARD DOES NOT REQUIRE BOARD OF COMMISSION APPROVAL.

* Low bid recommended for award.

** Bid not recommended for award; see explanation.

Sealed Bid Number: SB-1000830
Due Date: 9-8-2023

Housing Rehabilitation Work

[Signature] /9/8/2023
Scott Walkup, Housing Administrator /Date

Glenda Pearson /9-13-23
Glenda Pearson, Purchasing Administrator /Date

I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT BID SB-1000830 DATED 9/8/2023 IS IN COMPLIANCE WITH THE PROCEDURES AS STATED IN THE SHELBY COUNTY COMMISSION RESOLUTION NO. 50 ON PURCHASING DEPARTMENT POLICY, DATED 2/4/80.

[Signature]
For the Shelby County Purchasing Department

DATE SWORN TO AND SUBSCRIBED BEFORE ME AT MEMPHIS, TENNESSEE ON THIS 13 DAY OF September, ~~2022~~ 2023

Sharon Yvette Odum
Notary Public

June 7, 2027
My Commission Expires

