

**SHELBY COUNTY PURCHASING DEPARTMENT
SEALED BID RECCOMENDATION SHEET
SEALED BID NO: SB-I000836 DATE DUE: 10-6-2023**

TITLE OR DESCRIPTION OF BID

YES	NO	REQUIREMENTS	DESCRIPTION	NO.
	X	CIP PROJECT	Rehab/Lead Hazard Control Work	TOTAL NUMBER RFB SENT OUT 71
	X	BOARD OF COMMISSION APPROVAL		TOTAL NUMBER BIDS RECEIVED 27
	X	CONTRACT	DEPARTMENT(S) Department of Housing	NUMBER OF RESPONSES UNOPENED 0
	X	SURETY (BONDS, ETC.)	CONTACT(S) Scott Walkup/Tom Fletcher	(NO E.O.C. CERTIFICATION) 00
	X	CERTIFICATE OF INSURANCE		
	X	E.O.C. REPORTS ATTACHED AND		
X		CERTIFIED BY ADMINISTRATOR (designee)		
X		COPY TO DEPARTMENT		
X		COPY TO DIVISION DIRECTOR		
X		COPY TO E.O.C.		

		Ask Jenai	ELS	A-Z	Sterling	Crane	ETS	CFS	Rhodes
1.	Owner- Occupied Lead Hazard Reduction 1730 Dellwood	\$34,000**	\$41,200**	No bid	No bid	No bid	\$25,400*	No bid	No bid
2.	Owner- Occupied Lead Hazard Reduction 765 Kippley	No bid	\$41,450**	No bid	No bid	No bid	\$34,650*	\$68,950**	No bid
3.	Owner- Occupied Lead Hazard Reduction 900 Colgate	\$34,000*	\$44,396**	No bid	No bid	No bid	\$38,275**	\$79,450**	No bid
4.	Owner- Occupied Lead Hazard Reduction 1254 Forrest	No bid	\$22,361**	No bid	No bid	No bid	No bid	\$26,750**	No bid
5.	Owner- Occupied Lead Hazard Reduction	\$34,000**	\$36,674**	No bid	No bid	No bid	No bid	\$44,200**	No bid

	1715 Gaither								
6.	Owner- Occupied Lead Hazard Reduction 1494 North Merton	\$31,000**	\$36,650**	No bid	No bid	No bid	\$28,200*	No bid	No bid
7.	Owner- Occupied Rehabilitation 5153 Chantilly	\$28,000*	\$25,150**	\$35,785**	No bid	No bid	No bid	No bid	No bid
8.	Owner- Occupied Rehabilitation 5145 Blacksmith	\$33,000**	\$33,074**	\$34,175**	\$48,657**	\$41,324.96**	\$28,750*	No bid	No bid

RECOMMENDATION: On the basis of the lowest/best bid and with the concurrence of the using department, I hereby recommend the award of the above bids as follows: \$62,000 to Ask Jenai. A total of \$179,000.00 was awarded under this bid package and was awarded to two (2) contractors.

The basis for this recommendation is as follows:

1730 Dellwood: ETS submitted the lowest acceptable bid for this job.

765 Kippley: ETS submitted the lowest acceptable bid for this job.

900 Colgate: Ask Jenai submitted the lowest acceptable bid for this job.

1254 Forrest: ELS submitted the lowest bid for this job, but cannot be awarded because it exceeds the in house estimate cap. CFS submitted the next low but also cannot be awarded because it exceeds the in house estimate cap. This job will be re-bid.

1715 Gaither: All three bids received exceed the in house estimate cap. This job will be re-bid.

1494 North Merton: ETS submitted the lowest acceptable bid for this job.

5153 Chantilly: ELS submitted the lowest acceptable bid for this job. However, the Department of Housing has a limit of 3 active jobs. Ask Jenai submitted the lowest acceptable bid.

5145 Blacksmith: ETS submitted the lowest acceptable bid for this job.

THIS AWARD DOES NOT REQUIRE BOARD OF COMMISSION APPROVAL.

- * Low bid recommended for award.
- ** Bid not recommended for award; see explanation.

Sealed Bid Number: SB-1000836

Due Date: 10-6-2023

Housing Rehabilitation Work

[Signature] /10/6/2023
 Scott Walkup, Housing Administrator /Date
 Designee: Dana Sjostrom, Planning and Programs Manager/Date

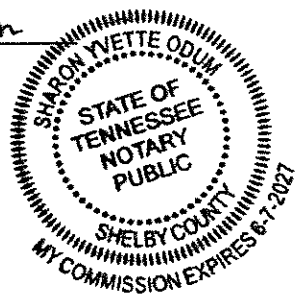
[Signature] /10/16/23
 Glenda Pearson, Purchasing Administrator /Date

I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT BID SB-1000836 DATED 9/22/2023 IS IN COMPLIANCE WITH THE PROCEDURES AS STATED IN T
COMMISSION RESOLUTION NO. 50 ON PURCHASING DEPARTMENT POLICY, DATED 2/4/80.

[Signature]
 For the Shelby County Purchasing Department

DATE SWORN TO AND SUBSCRIBED BEFORE ME AT MEMPHIS, TENNESSEE ON THIS 16 DAY OF October, 2023.

[Signature]
 Notary Public



June 7, 2027
 My Commission Expires

SHELBY COUNTY GOVERNMENT
PURCHASING DEPARTMENT
160 NORTH MAIN, 5th FLOOR
MEMPHIS, TN 38103
222-2250

TO: DANA SJOSTROM
DEPARTMENT OF HOUSING

FROM: SONJA WORTHY
PURCHASING DEPARTMENT

DATE: October 16, 2023

RE: APPROVED RECOMMENDATION SHEET
(NO BOARD OF COMMISSIONERS APPROVAL REQUIRED)

Attached is a copy of the approved recommendation sheets for award of the Sealed Bid referenced below:

REFERENCE: BID NO.: SEALED BID NUMBER I000836
DUE DATE: October 6, 2023
DESCRIPTION: REHAB AND LEAD BID OPENING RECOMMENDATIONS

It is not necessary that the award of this bid receive approval by the Board of Commissioners before issuance of a purchase order or the signing of a contract by the County.


Your contract, if required, should include or incorporate the Bid Specifications. If there are fund sources other than County General Funds or CIP which partially or wholly fund this contract (e.g. State or Federal), it is mandatory that all restrictions or requirements which attach to these funds be included in your contract.

Also, if bid specifications include multiple renewal periods please include renewals in your contract.

Attachments

cc: Shep Wilbun, Admin., E.O.C. Office
Sealed Bid File

SW



**MEMPHIS AND
SHELBY COUNTY** DIVISION OF PLANNING
AND DEVELOPMENT

Scott Walkup
Administrator
Department of Housing
6465 Mullins Station Road
Memphis, TN 38134
scott.walkup@shelbycountytfn.gov

MEMORANDUM

To: Glenda Pearson, Administrator
Purchasing Department

From: Dana Sjostrom, Planning and Programs Manager
Department of Housing

Date: October 6, 2023

Subject: Department of Housing Bid SB-1000836

Attached for your review and approval are results and recommendations from the October 6, 2023 bid opening for work under the Department of Housing's Rehabilitation and Lead Hazard Control Programs.

The original bids submitted by each of the responding contractors are included. Once certified by Purchasing, we will move forward to execute the agreements for work on these owner-occupied units.

If you have any questions, please contact Dana at 222-7601 or Tom Fletcher at 222-7608.

Attachments: Recommendation Sheet and All Original bids

Cc: Sonja Worthy, Purchasing w/o copies of original bids
John Zeanah, Director DPD w/o copies of original bids (via email)
Shep Wilbun, Administrator EOC w/o copies of original bids (via email)
Tom Fletcher, Housing w/o copies of original bids (via email)



**MEMPHIS AND
SHELBY COUNTY** DIVISION OF PLANNING
AND DEVELOPMENT

Scott Walkup
Administrator
Department of Housing
6465 Mullins Station Road
Memphis, TN 38134
scott.walkup@shelbycountyttn.gov

MEMORANDUM

To: Glenda Pearson, Administrator
Purchasing Department

From: Dana Sjostrom, Planning and Programs Manager
Department of Housing

Date: October 6, 2023

Subject: Department of Housing Bid SB-1000836

Attached for your review and approval are results and recommendations from the October 6, 2023 bid opening for work under the Department of Housing's Rehabilitation and Lead Hazard Control Programs.

The original bids submitted by each of the responding contractors are included. Once certified by Purchasing, we will move forward to execute the agreements for work on these owner-occupied units.

If you have any questions, please contact Dana at 222-7601 or Tom Fletcher at 222-7608.

Attachments: Recommendation Sheet and All Original bids

Cc: Sonja Worthy, Purchasing w/o copies of original bids
John Zeanah, Director DPD w/o copies of original bids (via email)
Shep Wilburn, Administrator EOC w/o copies of original bids (via email)
Tom Fletcher, Housing w/o copies of original bids (via email)